

***Summit Band Boosters, Inc.
Band Booster Handbook
2018-2019***



Go Jags!

Welcome to the Summit Band Boosters!

Summit Band Boosters, Inc. is a non-profit 501c(3) Corporation whose purpose is to support the Summit High School Band program, including all instrumental groups and the Colorguard/Winterguard. **If you have a child in the Band or Colorguard/Winterguard, you are automatically a member of the Summit Band Boosters.** There are no required membership dues, but we do need you to actively participate. Volunteering assists the band succeed on many levels!

This *Band Parent Handbook* was created to help answer questions that all parents have throughout the year. The Band Booster Board of Directors are willing to help you find a place to volunteer within the Boosters and introduce you to other parents. This handbook, and your first year, might seem a bit overwhelming for new Band and Colorguard/Winterguard parents, but we are all here to support our kids, directors, and each other. We want you to enjoy your student's Summit Band experience!

Whether it's a little time or a lot of time you can spare to volunteer to the booster organization, the boosters need you! Please simply find a place to serve this organization and your student. You can get in touch with any Board of Director member and they will help you get plugged in. Remember their e-mail addresses can be found on the band website at www.summitband.com.

We look forward to a great year as we all join together in a community of parents to support the Summit Jaguar Band.

Sincerely,

The Summit Band Boosters, Inc.
2017-2018 Board of Directors
Kendra Hopkins & Dawn Samstag
Co-Presidents

Toni Breese & Maria York
Co-1st VP Service, Support and
Student Activities

Lari Laredo & Lori Peugh
Co-2nd VP Booster Projects/Fundraisers

Charlotte Mackey
Co-3rd VP Colorguard/Winterguard

Carrie Simpson & Mark Carter
4th VP Membership

Ann Jewell
Treasurer

Amy Hoffman
Secretary

2018-2019 Board of Directors		Main Contact Email	Phone/Text	Band Website Contact Info
and Committees	Committee Chair			
Co-Presidents	Kendra Hopkins and	kendrahop@earthlink.net	817-480-2496	summitbandprez@gmail.com
	Dawn Samstag	ddsamstag@gmail.com	817-247-7071	
Audit	OPEN			
Budget	OPEN			
Nomination	OPEN			
Publicity	Lari Laredo	lariarager@gmail.com	(682) 429-9371	
Web Master	Lari Laredo	lariarager@gmail.com	(682) 429-9371	summitbandweb@gmail.com
Co-1st VPs - Student Service, Support and Student Activities	Toni Breese and	trbreese@sbcglobal.net	(817) 907-3240	summitband1vp@gmail.com
	Maria York	york.maria7702@yahoo.com	(817) 455-6331	
Band Banquet	OPEN			
Chaperone	Julie Baker			
Cooler Team	OPEN			
Grill Team	OPEN			
Halftime Announcer	Mark Carter			
Hospitality	Christina Fuentes &	krissy2004x3@yahoo.com	(817) 296-2790	
	Ruben Fuentes			
Pit Crew	OPEN			
Photography	John Mowry & Lari Laredo			
Truck & Repair Team	Scott Williams			
Uniforms	Carrie Simpson & Maria York	carriegsimpson@sbcglobal.net	(817) 223-7642	
		york.maria7702@yahoo.com	(817) 455-6331	
2nd VPs - Booster Projects/ Fundraising	Lari Laredo and	lariarager@gmail.com	(682) 429-9371	summitband2vp@gmail.com
	Lori Peugh	lori1999@att.net	(817) 271-5950	
Craft Fest	Toni Breese	trbreese@sbcglobal.net	(817) 907-3240	
Dinner Night Out	Lori Peugh	lori1999@att.net	(817) 271-5950	
Jazz Dinner & Silent Auction	OPEN			
March-a-Thon	Carrie Simpson	carriegsimpson@sbcglobal.net	(817) 223-7642	
Sponsorship	Lari Laredo	lariarager@gmail.com		
Spirit Wear	Tracy Carter	Twinmom2000@sbcglobal.net	(817) 980-0724	
Co-3rd VPs - Colorguard/ Winterguard	Charlotte Mackey	cmackey206@icloud.com	206-816-2169	summitband3vp@gmail.com
4th VP's - Membership	Carrie Simpson and	carriegsimpson@sbcglobal.net	817-223-7642	summitband4vp@gmail.com
	Mark Carter	m_c_squared2000@yahoo.com	817-319-0406	
Family Care	Amy Hoffman	ash7038@gmail.com	(817) 688-3669	
New Parent Mentors	Elizabeth Caffey &	ejcaffey@att.net	(817) 296-2727	

	Bonnie Diaz			
Scholarship	Dawn Samstag	ddsamstag@gmail.com	(817) 247-7071	
Treasurer	Ann Jewell	ajewell@metlife.com	(817) 999-9733	summitbandtreasurer@gmail.com
Secretary	Amy Hoffman	ash7038@gmail.com	(817) 688-3669	jaguarbandsecretary@gmail.com
Band Director	Chris Kanicki	christopherkanicki@misdmail.org		
Assistant Band Director	Cris Garcia	cristobalgarcia@misdmail.org		

Parent Resources - How Do I Know What's Going On!

The Website: Website – www.summitband.com is a vital link to “what’s going on” with the band.

Check it often! You can also find email addresses for Band Directors, Board of Directors of the Summit Band Boosters and all Committee Chairs. The Web Site has been created by and is updated by our Webmaster, Lari Laredo: summitbandweb@gmail.com

Music Notes is an email that is sent out periodically to help keep you informed of the latest news and information. Members will be autoenrolled with option to unsubscribe at any time. If you are not receiving Music Notes, please check your junk/spam folder or contact our Secretary, Amy Hoffman, at jaguarbandsecretary@gmail.com.

SignUp.com is the online service we use to post donation and event volunteer needs. You will receive an email asking for your assistance. Please make sure your email address is always current with the Band Directors. Each time you volunteer your time or provide food/drinks for an event, you earn one point towards your Spring \$100 Band Activity fee (10 points are needed to have this fee waived). Please make sure your name AND your student’s name are clearly marked on any donation. Donations of food/drink can be dropped off in the Band Hall Booster Kitchen located through the Instrument Storage room.

Band Handbook – Your student will receive a hard copy of the handbook at the beginning of the year. This is valuable information for your student and for you! Be sure to read through it to see what is required of your student. Also, you can find it on the website under the “Resources” link.

Booster Meetings – Where parents can hear news firsthand and get involved in the activities which support the band program. The meetings are typically (but not always) held the second Monday of the month at 7pm in the Summit Band Hall. Monthly meeting dates will be posted on the website as well as on the Band calendar. We are looking forward to seeing you there! Attending meetings earns you one activity point.

Remind 101 - The most current text messages from the Band Directors available! Up to the minute information on game nights and during Competition season - when they need to be at the Band Hall, what they need to bring/wear and when they will be need to be picked up! You can find directions on how to sign up on our website under “Resources.”

And of course, the REAL way we all communicate...

Facebook - This is the most effective way to get any questions answered by a Board member or other parents almost instantly! Summit High School Jaguar Marching Band

<https://www.facebook.com/Summit-High-School-Jaguar-Marching-Band-143287923580/>

Band Camp and Marching/Competition Season

Band Camp and Marching Season Necessities – Marching season is just plain hot in Texas. Please make sure your band student takes the necessary precautions to protect themselves against the heat. All students **including** Colorguard and Marching Battery members will need a large water jug filled with ice and water daily. Sunscreen and a hat are also very helpful. Don't forget a good pair of sneakers that have good soles and cushioning on them, until they receive their official marching shoes (which you will order during Band Registration each year). They will be spending a lot of time on their feet on a hot concrete parking lot that radiates heat and is unforgiving.

Watch Them Practice – It is great to come early to pick up your student and watch the band learn their show during the season. You will find them in an area that is marked off in a blue grid on the parking lot. Be sure you park outside the blue grid so that you don't get in their way.

Picking Them Up (during Band Camp and after school practices) – A parking line to pick up the students usually **forms heading east** in front of the band hall. Although we all want to get in and get out as quickly as possible, there is usually some amount of congestion. **Please do not attempt to make two lines or another line heading in the opposite direction.** This causes students transporting the front ensemble percussion instruments to weave through the traffic, causing hazardous conditions for them. Please be patient, or ask your student to meet you in the main area of the parking lot instead of in the drive through line.

Picking Them Up (after games and competitions) – Please sign up on Remind 101 to get up to the minute information when the Band/Guard will be arriving back at Summit to come pick up your band student! **Be sure not to block the sidewalk or driveways after games and competitions - buses will be lining up where regular practice drop off occurs.**

**Meet The Band Night –
And get to know your fellow Band Boosters!**

You don't want to miss this event.

When: Friday, August 17th

Where: Summit High School JV Football Stadium (Behind Summit HS)

This will be your first opportunity to see what your student has learned during band camp (unless you've come during practice to watch them). The band will play some stand tunes for us and maybe even show us the first few sets that they have learned of their drill. Howard Band performs and Spirit Wear will be available for sale also.

Meet the Band Night is also our opportunity, as Band Boosters, to introduce the Board of Directors and Committee Chairs as well as meet the parents of incoming Freshman and new students in the Summit Band.

Are you ready for some Football?

On the days of football games, make sure your student has something to eat. Usually there is enough time to either go home or make other arrangements. Mr. Kanicki will give the students a "call time" for inspection each week. They will need to report back to the band hall at least 30 minutes before the intended inspection time – usually inspection is at 5:00 pm, so students need to be back in the band hall by 4:30 pm to change into their uniforms and prepare for inspection. All Band students need to have their water jug, flip folder, band T-shirt, uniform, shoes, black socks, hat, gauntlets, and instrument. Colorguard needs their water jug, duffle bag and uniform. Typically, after inspection, they will do a quick run-through of their show then load the buses to go the stadium.

At the game – What do I do? Now the fun really starts! Wear your Summit Band spirit wear and bring your stadium seats. Sit in the stands next to the band. This is where you will find all parents chaperoning the students and is a great time to get to know other band parents as well. The band plays their stand tunes and dances (but don't tell them we are watching!). Enjoy the Summit football team stomp their opponents and have fun watching the whole "band thing." Halftime, of course, is the highlight of the evening. It's a wonderful experience and parents have as much fun as the kids do. Keep those cameras handy! Please remember - do NOT feed the animals. Our band students are not allowed to eat in their uniforms. They will get a snack and water during 3rd quarter when they get off the field. This is why it is imperative to make sure they eat before inspection!

Special Games

There will be times when our Band plays BEFORE the game and not during halftime. This will typically be at Homecoming and Senior Night. Make sure you get there early to see the show.

So, How can I get involved?

Once you've experienced being a band parent at a game for the first time and you have seen how your child is going to benefit from the program, and how you can have fun, too, along the way, you are asking yourself...**How can I get involved?** Sign up to be on one of our many committees that keep our organization running smoothly. Whether you have a lot of time or just a little, there is a place for you in the Summit Band Boosters, and **WE NEED YOU!** The added bonus to getting involved is earning enough points to waive your second \$100 Activity Fee! Each time you volunteer or donate to an event, you earn one point toward your ten needed to have this fee go bye-bye! Points are updated on a regular basis. This fee will not be waived until the end of the year, however you can track your points on your Charms account.

Service, Support and Student Activity Committees - 1st VP - Toni Breese & Maria York

Band Banquet – Every year in May we host a banquet for our band family. This is a fun catered event where we honor our band students, directors and parents. The boosters also give out scholarships to our graduating seniors. **This year's band banquet committee chairperson is OPEN, for now!**

Band Council and Student Parties – Our band kids like to socialize outside of school and band activities. We provide them this opportunity a few times a year so they can get together to play games, eat and have fun in the band hall. We order and sell pizza at their events (usually at the end of the first week of Summer Band Camp and Halloween) and the Band Council arranges different sections to bring snacks and drinks. This is their fundraiser for end of the year awards.

Chaperone Committee – The chaperones serve as a vital function of the band by riding on the buses with the band students to/from football games and competitions. You don't have to chaperone each and every game or event; pick the event(s) that work best with your schedule. The coordinator ensures the band director's request for chaperones is fully staffed at each event. You will get an email from SignUp.com to make your selection, or you can always look for links to sign up to chaperone on our website. **This year's chaperone committee is chaired by Julie Baker.**

Cooler Team - This committee fills the booster organization's ice chests with drinks that have been donated or purchased by the Student Nutrition Committee, and ices them down with ice from the band's ice machine each week before football games and marching competitions. This team works with the Hospitality Committee on what food and drinks will be served to the band during the third quarter of the football games. **This year's cooler team committee is chaired by YOU???**

Grill Team – This is a team of moms and dads that work together to occasionally grill for the band during marching season. The team grills whatever food choice the Hospitality Committee has chosen for the meal. **This year's Grill Team coordinators are OPEN.**

Halftime Announcer – This person must be able to attend all football games and make any announcements over the PA system. **This year's halftime announcers is Mark Carter!**

Hospitality Committee – Coordinates and serve any meals requested by the band director during the year. It may involve simply serving sandwiches or pizza that has been purchased or it may involve working with the Grill Team to coordinate a cookout for the students. **This year our Hospitality Committee is chaired by Christina Fuentes and Ruben Fuentes.** Look for donation and volunteer opportunities throughout the year on the website. Donations marked with both your name and your student's name can be dropped off in the Booster Kitchen, located through the Instrument Storage Room.

Photography – We are very fortunate to have a great photographer band parent who volunteers his time to photograph of our kids "in action" at football games, contests, and other events. There is a link on the Band website so you are able to view, save, download and print photographs. John also takes Band Portraits at Band Registration and Uniform Fitting. Please have your Band student bring their instrument on this day. **John Mowry is the photographer for the Summit Band.** <https://summithsband.smugmug.com/>

Pit Crew – Parents who help with the chaperones and Truck Team when extra help is needed getting the band's Pit Section get on and off the field at halftime and at contests. (The "Pit" is the Front Ensemble of percussion instruments that play in front of the band.) **The pit crew is chaired by the Truck Team Chair and Chaperone Chair.**

Scholarship Committee - Each year, the Summit Band Boosters, awards scholarships to some of the bands graduating seniors. This committee will review the scholarship applications and award the scholarships. A member on this committee cannot be a parent/guardian of a graduating senior eligible for the scholarship.

The committee meets two or three times beginning in March. **This year's committee is chaired by Dawn Samstag.** We will be asking for additional volunteers later in the year in helping with this committee.

Truck & Repair Team – We rent box trucks to move our Front Ensemble “Pit” and any Colorguard props to football games and competitions during marching season. This team aids the band by providing the occasional “fix” of broken equipment and may be asked to help build props for our Colorguard. This person coordinates directly with the band directors. **This team will be chaired by Scott Williams this year.** Truck Team also helps chaperones and extra Pit Crew to move equipment on and off the field.

Uniform Committee – This committee will work together to fit and distribute the uniforms to all band students in August. However, mending and re-hemming the uniforms is needed often during the year as well. **This year's uniform committee is chaired by Maria York and Carrie Simpson.**

Volunteer Committee – This team posts the needed volunteer opportunities using our SignUp.com. They also are the people who track volunteer points. **Please make sure all donations are clearly marked with your name and your student's name to ensure proper tracking. You earn one point each time you volunteer and each event you donate food or drinks. This year's Volunteer Chair is Maria York.**

Band Projects/Fundraising Committees - 2nd VP - Lari Laredo & Lori Peugh

March-a-thon – When: Saturday, September 15th

March-a-thon is a major source of revenue for the band's expenses. All band and colorguard students are asked to solicit donations from friends, family, and neighbors. The Summit band and colorguard provides a parade through the streets of Fannin Farms neighborhood. Parents & students march in the parade spending the morning showing their Summit Jaguar pride while playing the most popular stand tunes along the way. Support this event by encouraging your band student to meet the monetary goal set by the band directors. We will need chaperones to sign up on the website or via SignUp.com when the time gets closer. If you are not able to chaperone, you and your family can still march through the neighborhood with the band and show your Jaguar spirit! **This year's chairperson for March-a-thon is Carrie Simpson.**

Spiritwear - The latest spiritwear is always in high demand during football season. Purchase yours early and show your Summit Jaguar Band pride! **This year's chairperson is Tracy Carter.** Tracy will be needing volunteers to help sell spirit wear at the football games and a few other times throughout the year, please contact her if you are able to help.

Dinner Night Out - As part of our fundraising efforts, we join up with local restaurants to help raise money for the band. Dinner night out is also a great place to get to know other band parents and friends of your child. Please consider joining us at our dinner night out as often as you can. All dinner night out locations will be posted on the band website. Please be sure to let the restaurant know you are there to support the band! **Dinner Nights Out will be chaired by Lori Peugh this year.**

Craft Fest – When: Saturday, November 10th

Summit Band Craft Fest is held in the commons area, JAG room and PE Gym at Summit High School the 2nd Saturday in November. Funds are raised through the sale of booth space to local vendors who sell their handmade crafts, running a concession stand and dessert table, as well as the small entry donation for

shoppers. This fundraising opportunity requires committee participation with a Vendor Coordinator, Concessions Coordinator, Entertainment Coordinator, Publicity Coordinator and a Chairperson to see that all the details come together to make this a success. You can help this effort by participating on the Craft Fest committee and finding a small job that you feel you can handle. **This year's Craft Fest chairperson is Toni Breese. The Vendor Coordinator is Dawn Samstag, and she can be contacted at summitcraftfest@gmail.com.** Also, keep an eye out for volunteer opportunities on the website when the time gets closer.

Sponsorship – Is soliciting donations from area businesses who desire to sponsor our band program with their generous, tax deductible gifts your forte? We offer a link on our website to all businesses that donate (minimum required) to our band organization. Contact **Lari Laredo** if you own a business or your employer would like to sponsor our band.

Jazz Dinner Dance and Silent Auction – When: Saturday, March 2nd

All are invited to a night of dancing to the tunes of our very own jazz band. The Jazz Dinner Dance and Silent Auction is a huge fundraiser every year. We decorate the commons and enjoy a catered meal. Support this fundraiser by signing up to be on the committee or by purchasing a ticket to the event, and by donating and/or bidding on silent auction items. **We will ask for someone to Chair this committee later in the year. Will that be YOU?!**

Membership Committees -

4th VP - Carrie Simpson & Mark Carter

Family Care Coordinator – This person serves as a focal point of information and care when we have a family or band student in crisis. **This year's committee is chaired by Amy Hoffman.**

New Parent Mentor – This person mentors to incoming freshman and new student parents to help assimilate them into the band family. This is easily done by simply being a friend to a new parent and by helping them to “learn the ropes” of being in a high school band. **This year's New Parent Mentors are Elizabeth Caffey and Bonnie Diaz.** They are ready to answer your questions or get answers for you.

Standing and Special Committees -

President - Kendra Hopkins and Dawn Samstag

Audit Committee - According to the Summit Band Boosters, Inc. bylaws, this committee audits the Treasurer's books at the end of the year and presents a report for adoption at the first general meeting of the following school year. This committee will be appointed by the newly elected President and voted on in the May meeting. Please attend the May General Meeting if you are interested in assisting on this committee.

Budget Committee - According to the Summit Band Boosters, Inc. bylaws, this committee develops an annual budget. This committee includes three members-at-large chosen at the May meeting and will prepare an annual budget for the following school year. Please attend the May General Meeting if you are interested in assisting on this committee.

Nominating Committee – According to the Summit Band Boosters, Inc. bylaws, this committee will prepare a list of nominees for each elected organization office and present it to the general membership at the April General Meeting. We will ask for volunteers later in the year to fill this committee.

Publicity – Promotes the events and accomplishments of the Summit High School band and Colorguard/Winterguard. Publishes pictures and articles in local newspapers and notifies the Summit HS webmaster as well as the MISD webmaster. **The publicity committee is chaired by Lari Laredo this year.**

Webmaster - This person maintains our website, keeping the information current and user friendly and will also be the focal point for the organization's parent e-mail database. **This year's webmaster is Lari Laredo.**