

***Summit Band Boosters, Inc.
Band Booster Handbook
2020-2021***



Go Jags!

Chris Kanicki, Director

Cristobal Garcia, Asst. Director

Shawn Hart, Percussion

Welcome to the Summit Band Boosters!

Summit Band Boosters, Inc. is a non-profit 501c(3) Corporation whose purpose is to support the Summit High School Band program, including all instrumental groups, as well as the Colorguard/Winterguard. **If you have a child in the Band or Colorguard/Winterguard, you are automatically a member of the Summit Band Boosters.** There are no required membership dues, but we do request that you actively participate. Volunteering assists the band and help it succeed on many levels!

This *Band Parent Handbook* was created to help answer questions that all parents have throughout the year. The Band Booster Board of Directors are willing to help you find a place to volunteer within the Boosters and introduce you to other parents. Your first year as a band parent might seem a bit overwhelming, but we are all here to support our kids, directors, and each other. We want you to enjoy your student's Summit Band experience!

Whether you can volunteer a little bit or a lot, the boosters need you! Please simply find a place to serve this organization and your student. You can get in touch with any Board of Director member and they will help you get plugged in. Remember their e-mail addresses can be found on the band website at www.summitband.com.

We look forward to a great year as we all join together in a community of parents to support the Summit Jaguar Band.

Sincerely,

The Summit Band Boosters, Inc.

2020-2021 Board of Directors

Jennifer Green

President

Katherine Hildebrand & Rhonda Wilcox

Co-1st VP

Service, Support and Student Activities

Stacy Shelton & Autumn Thomas

Co-2nd VP Booster Projects/Fundraisers

Heike Del Palacio

3rd VP Colorguard/Winterguard

Lauren Wright & Teresa Stegall

Co-4th VP Membership

Elizabeth Caffey

Treasurer

Ann Bond

Secretary

2020-2021 Board of Directors		Main Contact Email	Phone/Text	Band Website Contact Info
President	Jennifer Green	jennifergreen97@hotmail.com	(817) 915-4003	summitbandprez@gmail.com
Audit	Ann Bond	Ann.bond@tx.rr.com	(817)456-5727	
Budget	Elizabeth Caffey	ejcaffey@att.net	(817) 296-2727	
Nomination				
Web Master	Jennifer Green	jennifergreen97@hotmail.com	(817) 915-4003	
Co-1st VPs - Student Service, Support and Student Activities	Katherine Hildebrand	KatherineWilson@misdmail.org	(817) 223-1662	summitband1vp@gmail.com
	Rhonda Wilcox	rhondapw@yahoo.com	(817) 706-3086	
Alumni				summitbandalum@gmail.com
Band Banquet				
Chaperones				
Cooler Team				
Grill Team				
Halftime Announcer	Katherine Hildebrand			
Pit Crew				
Photography				
Truck & Repair Team	Jeff Godbold			
Volunteer				
Uniforms				
2nd VPs - Booster Projects/ Fundraising	Stacy Shelton	justinandstacy@att.net	(817) 908-4755	summitband2vp@gmail.com
	Autumn Thomas	aaggiethomas@yahoo.com		
Dinner Night Out				
Jazz Dinner & Silent Auction				
Sponsorship	Stacy Shelton			
Spirit Wear	Jennifer Green			
Craft Fest	Jennifer Green			
3rd VPs - Colorguard/ Winterguard	Heike Del Palacio	hdelpalacio@yahoo.com	(817) 832-2968	Summitband3vp@gmail.com
4th VP's - Membership	Lauren Wright	m Laurenp@hotmail.com	682-559-9957	summitband4vp@gmail.com
	Theresa Stegall	fortrese2000@yahoo.com		
Family Care				
New Parent Mentors	Elizabeth Caffey & Bonnie Diaz	ejcaffey@att.net	(817) 296-2727	
Scholarship	Elizabeth Caffey			
Treasurer	Elizabeth Caffey	ejcaffey@att.net	(817) 296-2727	summitbandtreasurer@gmail.com
Secretary	Ann Bond	Ann.bond@tx.rr.com	(817) 456-5727	jaguarbandsecretary@gmail.com
Band Director	Chris Kanicki	christopherkanicki@misdmail.org		
Assistant Band Director	Cris Garcia	cristobalgarcia@misdmail.org		

Parent Resources - How Do I Know What's Going On!

The Website: Website – www.summitband.com

This is a vital link to “what’s going on” with the band. Check it often! You can also find email addresses for the Band Directors, Board of Directors of the Summit Band Boosters, as well as all Committee Chairs. The Web Site was been created by our original Webmaster, Lari Laredo, and is also updated by Jennifer Green. If you have updates, please email summitbandweb@gmail.com or summitbandpres@gmail.com

“**Music Notes**” is an email that is sent out periodically to help keep you informed of the latest band news and information. Members will be auto enrolled with the option to unsubscribe at any time. If you are not receiving Music Notes, please check your junk/spam folder or contact our Secretary, Ann Bond, at jaguarbandsecretary@gmail.com.

SignUp.com is the online service we use to post donation and event volunteer needs. You will receive an email asking for your assistance. Please make sure your email address is always current with the Band Directors. Each time you volunteer your time or provide food/drinks for an event, you earn one point towards your Spring \$100 Band Activity fee (**10 points are needed to have this fee waived**). Please make sure your name AND your student’s name are clearly marked on any food/drink donation before it is dropped off in the Band Hall Booster Kitchen, which is located through the Instrument Storage room.

Band Handbook – Your student will receive a hard copy of the handbook at the beginning of the year. This is valuable information for your student and for you! Be sure to carefully read through it to see what is required of your student. Also, you can find the band handbook on the website under the “Resources” link.

Booster Meetings – Where parents can hear news firsthand and get involved in the activities which support the band program. The meetings are typically (but not always) held the second Monday of the month at 7pm in the Summit Band Hall. Monthly meeting dates will be posted on the website as well as on the Band calendar. We are looking forward to seeing you there! [Attending meetings earns you one activity point.](#)

Remind 101 – This allows the band directors to text parents with the most current information regarding pickup/drop off times, what students need to bring and wear and what time they need to be in the band hall. This is very helpful during football season, as well as competitions. You can find directions on how to sign up on our website under “Resources.”

And of course, the REAL way we all communicate...

Facebook - <https://www.facebook.com/Summit-High-School-Jaguar-Marching-Band-143287923580/>

Instagram - <https://www.instagram.com/summitjagsband/?hl=en> @summitjagsband

Band Camp and Marching/Competition Season

Band Camp and Marching Season Necessities – Marching season is just plain hot in Texas! Please make sure your band student takes the necessary precautions to protect themselves against the heat. All students including Colorguard and Marching Battery members **must** have a large water jug filled with ice and water daily. Sunscreen and a hat help protect students when they are outside, and a good pair of sneakers that have good soles and cushioning will help a lot during practice! They will be spending a lot of time on their feet on a hot concrete parking lot that radiates heat and is unforgiving.

Watch Them Practice – It is great to come early to pick up your student and watch the band learn their show during the season. You will find them in an area that is marked off in a blue grid on the parking lot. Be sure you park outside the blue grid so that you are not in their way.

Picking Them Up (during Band Camp and after school practices) – A single parking line to pick up the students usually forms in front of the band hall, and although we all want to get in and out as quickly as possible, some amount of congestion is to be expected. **Please do not make two lines in front of the band hall.** The students are moving the front ensemble percussion instruments back to the band hall and need to be able to get through the parking areas. Please be patient! If you are in a hurry, you can always park in a spot and ask your student to meet you in the main area of the parking lot instead of in the drive through line.

Picking Them Up (after games and competitions) – Please sign up on Remind 101 to get up to the minute information when the Band/Guard will be arriving back at Summit to come pick up your band student! **Be sure not to block the sidewalk or driveways after games and competitions - buses will be lining up where regular practice drop off occurs.**

“Meet The Band Night” (And get to know your fellow Band Boosters!) You don’t want to miss this!

When: Friday, August 21st

Where: Summit High School JV Football Stadium (Behind Summit HS)

This will be your first opportunity to see what your student has learned during band camp.

The band will play some stand tunes for us and maybe even show us the first few sets that they have learned of their drill. Howard Band performs and Spirit Wear will be available for sale also.

“Meet the Band Night” is also the time to introduce the Board of Directors and Committee Chairs as well as meet the parents of incoming Freshman and new students in the Summit Band.

Are you ready for some Football?



On the days of football games, make sure your student eats something. They usually have enough time to either go home or make other arrangements. Mr. Kanicki will give the students a “call time” for inspection each week. They will need to report back to the band hall at least 30 minutes before the intended inspection time – usually inspection is at 5:00 pm, so students need to be back in the band hall by 4:30 pm to change into their uniforms and prepare for inspection. All Band students need to have their water jug, flip folder, band T-shirt, uniform, shoes, black socks, hat, gauntlets, and instrument. Colorguard needs their water jug, duffle bag and uniform. Typically, after inspection, they will do a quick run-through of their show then load the buses to go the stadium.

At the game – What do I do? Now the fun really starts! Wear your Summit Band spirit wear and bring your stadium seats. Sit in the stands next to the band. This is where you will find all parents chaperoning the students and is a great time to get to know other band parents as well. The band plays their stand tunes and dances (but don't tell them we are watching!). Enjoy the Summit football team stomp their opponents and have fun watching the whole "band thing." Halftime, of course, is the highlight of the evening. This is a wonderful experience and parents have as much fun as the kids do. Keep those cameras handy! Please remember - do NOT feed the animals. Our band students are not allowed to eat in their uniforms. They will get a snack and water during 3rd quarter when they get off the field. This is why it is imperative to make sure they eat before inspection!

Special Games

There will be times when our Band plays BEFORE the game and not during halftime, such as Homecoming. Make sure you get there early to see the show! The band will usually play 30 minutes prior to kick off!

So how can I get involved?

Once you've experienced being a band parent for the first time, and you have seen how your child is going to benefit from the program while having fun along the way, you may ask yourself...

"How can I get involved?" Sign up to be a part of our many committees that help keep our organization running smoothly. No matter how much time you have to offer, there is a place for you in the Summit Band Boosters. **WE NEED YOU!!** An added bonus to volunteering is earning points, which help waive your second \$100 Activity Fee! Each time you volunteer or donate to an event, you will earn one point towards the ten needed to have the second Activity Fee waived! Points are updated on a regular basis, and this fee will not be waived until the end of the year.

Service, Support and Student Activity Committees –

1st VP – Katherine Hildebrand & Rhonda Wilcox

Alumni – We love our band kids even after they leave high school, and we can't wait to see what exciting adventures they have! We have an update about our Alumni on the Alumni page on the website. The former students can send updates to summitbandalums@gmail.com. **This year's alumni chairperson is OPEN for now!**

Band Banquet – Every year in May we host a banquet for our band family. This is a fun catered event where we honor our band students, directors, and parents. The boosters also give out scholarships to some of our graduating seniors. **This year's band banquet committee chairperson is OPEN, for now!**

Band Council and Student Parties – Our band kids like to socialize outside of school and band activities. We provide them this opportunity a few times a year so they can get together to play games, eat, and have fun in the band hall. We order and sell pizza at these events, and the Band Council arranges different sections to bring snacks and drinks. Social events usually happen during the first part of summer band camp, as well as the holidays. This is their fundraiser for the band banquet.

Chaperone Committee – The chaperones serve as a vital function of the band by riding on the buses with the band students to and from football games and competitions. You do not have to chaperone every game or event but can pick the event(s) that work best with your schedule. The coordinator ensures the band director's request for chaperones is fully staffed at each event. You will get an email from SignUp.com to make your selection, or you can always look for links to sign up to chaperone on our website. **This year's chaperone committee chair is OPEN.**

Grill Team – This is a team of moms and dads that work together to occasionally grill for the band during marching season. The team grills whatever food choice the Hospitality Committee has chosen for the meal. **This year's Grill Team coordinators are OPEN.**

Halftime Announcer – This person must be able to attend all football games and make any announcements over the PA system. **This year's halftime announcer is Katherine Hildebrand!**

Hospitality Committee – Coordinates and serve any meals requested by the band director during the year. It may involve simply serving sandwiches or pizza that has been purchased or working with the Grill Team to coordinate a cookout for the students. Look for donation and volunteer opportunities throughout the year on the website. Donations marked with both your name and your student's name can be dropped off in the Booster Kitchen, located through the Instrument Storage Room. This year's Hospitality Committee chair is **Zee Reno**

Pit Crew – Parents who help the Truck Team get the band's Pit Section on and off the field during halftime, as well as at contests. (The "Pit" is the Front Ensemble of percussion instruments that play on the front sideline.) **The pit crew is currently looking for a person to chair who will work closely with the Truck Team Chair and Chaperone Chair.**

Scholarship Committee - Each year the Summit Band Boosters award scholarships to a select few graduating seniors. This committee will review student's scholarship applications and decide on the appropriate amount to award. A member on this committee cannot be a parent/guardian of a graduating senior eligible for the scholarship. The committee meets two or three times beginning in March. **This year's committee is chaired by Elizabeth Caffey (?)** We will be asking for additional volunteers later in the year to help with this committee.

Truck & Repair Team – We rent box trucks to move all large instruments and any Colorguard equipment to football games and competitions during marching season. This team aids the band by providing the occasional "fix" of broken equipment and may be asked to help build props for our show. This person coordinates directly with the band directors. **This team will be chaired by ?? this year.** Truck Team also helps chaperones and extra Pit Crew to move equipment on and off the field.

Volunteer Committee – This team posts the needed volunteer opportunities using our SignUp.com. They also track volunteer points. **Please make sure all donations are clearly marked with your name and your student's name to ensure proper tracking. You earn one point each time you volunteer or donate food or drinks. This year's Volunteer Chair is ??.**

Band Projects/Fundraising Committees -

2nd VP – Stacy Shelton & Autumn Thomas

Spiritwear - The latest spiritwear is always in high demand during football season. Purchase yours early and show your Summit Jaguar Band pride! **This year's chairperson is Jennifer Green**. Jennifer will be needing volunteers to help sell spirit wear at the football games and a few other times throughout the year, please contact her if you are able to help.

Sponsorship – Do you enjoy soliciting donations from area businesses desiring to sponsor our band program with their generous, tax deductible gifts? We offer a link on our website to all businesses that donate to our band organization. There is a minimum amount requested. Contact **Stacy Shelton (?)** if you own a business or your employer would like to sponsor our band.

Craft Fest – On the second Saturday of November each year, for the past 17 years, Summit High School has been transformed into an enormous shopping venue. There are usually about 140 vendors and thousands of shoppers, with lots of opportunities for volunteering! This is one of the largest fundraisers for the band each year, and it takes the hard work of all the parents and students to make it a success. **This year's Craft Fest was canceled due to health concerns for the students, vendors, and customers.**

Jazz Dinner Dance and Silent Auction – When: TBD

All are invited to a night of dancing to the tunes of our very own jazz band. The Jazz Dinner Dance and Silent Auction is a huge fundraiser every year. We decorate the Summit High commons and enjoy a catered meal. Support this fundraiser by signing up to be on the committee, purchasing a ticket to the event, and by bidding on silent auction items. **We will ask for someone to Chair this committee later in the year.**

Color Guard/Winter Guard –

3rd VP – Heike del Palacio

Sponsorship – The Colorguard is a dazzling addition to the marching show each year and the sponsor is a resource for the guard and their parents. The Guard sponsor also coordinates the creation and sale of Spirit Ribbons each year. In addition to a remarkable Winter show, the Winter Guard hosts a spectacular contest each year, and it is so successful because of the hard work of all of the boosters.

Membership Committees -

4th VP – Lauren Wright & Teresa Stegall

Family Care Coordinator – This person assists with information and care when we have a family or band student in crisis. **This year's committee is chaired by ?**

New Parent Mentor – These people mentor to parents of new students and incoming freshmen by helping assimilate them into the band family. This is easily done by simply being a friend to a new parent and by helping them to “learn the ropes” of being a part of a high school band program.

This year's New Parent Mentors are Elizabeth Caffey and Bonnie Diaz.

They are ready to help you with any questions or concerns.

Standing and Special Committees -

President – Jennifer Green

Audit Committee - According to the Summit Band Boosters, Inc. bylaws, this committee audits the Treasurer's books at the end of the year and presents a report for adoption at the first general meeting of the following school year. This committee will be appointed by the newly elected President and voted on in the May meeting. Please let us know if you are interested in assisting on this committee. The audit usually takes a few hours and is conducted in July.

Budget Committee - According to the Summit Band Boosters, Inc. bylaws, this committee develops an annual budget, and includes three members-at-large chosen at the May meeting and will prepare an annual budget for the following school year. Please let us know if you are interested in assisting on this committee.

Nominating Committee – According to the Summit Band Boosters, Inc. bylaws, this committee will prepare a list of nominees for each elected organization office and present it to the general membership at the April General Meeting. We will ask for volunteers later in the year to fill this committee.

Publicity – Promotes the events and accomplishments of the Summit High School band and Colorguard/Winterguard, publishes pictures and articles in local newspapers and notifies the Summit HS webmaster as well as the MISD webmaster. **The publicity committee chair is OPEN this year.**

Webmaster - This person maintains our website, keeping the information current and user-friendly, as well as be the focal point for the organization's parent e-mail database. **This year's webmaster is Jennifer Green.**