



Dear Local Business,

The Mansfield Summit High School Band is hosting its **annual Jazz Dinner and Silent Auction on Saturday, March 2, 2019**. This is one of the band's largest fundraisers of the year! The proceeds will be used to maintain and further this award-winning band program that benefits more than 200 students at Summit High School.

Please respond **if you are interested in donating an item or service for the Silent Auction**. If you prefer, you may donate money toward a gift basket purchased in your name. We will list your name on the item displayed in the Silent Auction and on individual placemats which serve as the event's program.

Silent Auction items are needed no later than Monday, February 11, 2019. Please contact me by email or phone (see below) and I will arrange to pick up your donation. Or, you can arrange for pick up with the booster who makes the donation request.

Please include with the donation a business card or your name and business name, description of the donated item or service (if necessary for clarification) and the approximate retail value.

Thank you so much for your contribution to the Summit Band program!

Sincerely,

A handwritten signature in black ink that reads "Lari Laredo". The signature is written in a cursive style with a large initial "L".

Lari Laredo
Fundraising Committee Chair
laribarager@gmail.com
[682-429-9371](tel:682-429-9371)